

How to Use WebCT -Logging On

Open your internet browser and type in the web address for WebCT:

<http://weblearn.wlu.ca>

A screen similar to the one below should appear. Click on “Log on to” and log on using the user name (first 4 letters of last name and last 4 digits of student number and your Novell password) given to you by your instructor (or webCT) **and read the login notice.**

The screenshot shows a Microsoft Internet Explorer browser window titled "WebCT Homepage - Microsoft Internet Explorer". The address bar displays "http://weblearn.wlu.ca/webct/public/home.pl". The page content includes the Wilfrid Laurier University logo and "Canadian Excellence" tagline. A search bar is present with a "Go!" button. Navigation links include "Site index", "E-mail Laurier", and "Laurier home". A "Log In | Check Browser | Help" button is visible. The date "December 3, 2003" is shown. A "Login Notice" section explains the transition to a new WebCT version, requiring Novell passwords. It provides instructions for users with and without Novell accounts. A "WebCT Administrator" contact link is provided. The footer contains copyright information for 2002, a "top" button, and system tray icons for "HiSpeed" (118%) and "Pop-up Filter".

WebCT Homepage - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address <http://weblearn.wlu.ca/webct/public/home.pl> Go

Wilfrid Laurier University Official Web Site

LAURIER Canadian Excellence

Site index | E-mail Laurier | Laurier home

Search : Go!

Log In | Check Browser | Help

December 3, 2003

WebCT@Laurier

- ▶ [Log in to myWebCT](#) Access your course(s)
The use of WebCT assumes you have read and agreed to the: [Code of Conduct](#)
- ▶ [Student Resources](#) Login Info, Help, DE Guide
- ▶ [Instructor Resources](#) Guides, Help

WebCT Administrator: webct@wlu.ca

With the transition to our new version of WebCT you are now required to use your **Novell** password. If you do not have a Novell account you need to use your WebCT password (ie. equivalent to your login). If you are still accessing the [old version of WebCT](#) continue to use your WebCT password.

If you have questions about your login please contact webct@wlu.ca.

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[Disclaimer](#)

top

HiSpeed 118% Pop-up Filter

Home Page

After your initial log on, you should change your password by clicking on “Change Password” in the menu bar at the top right of your WebCT homepage (see below)

Your WebCT homepage will appear. The WebCT courses in which you are registered will appear in a list on the left side of the page. The homepage also includes general announcements about WebCT.

Clicking on the name of the course you wish to enter will take you to a main menu for that course.

The screenshot shows the myWebCT homepage in Microsoft Internet Explorer. The browser window title is "myWebCT - Microsoft Internet Explorer". The address bar shows the URL "http://weblearn.wlu.ca/webct/homearea/homearea?". The page content includes a purple header with the WebCT logo and "myWebCT" text, along with navigation links: "Entry Page", "Check Browser", "Log Out", and "Help". A welcome message reads "Welcome, Jonathan Lomotey" with the date "December 3, 2003". Below this are buttons for "Bookmarks", "Global calendar", "Preferences", "WebDAV info", and "Course functions". The main content area is divided into two columns. The left column has a purple header "Courses" and a yellow sub-header "Default Term". It lists a course: "SK701: Multivariate Analysis for Social Work" with details: "Instructor: Administrator OnCampus-WebCT" and "My Role: Designer". There is also a "News" section with a small icon. The right column has a yellow header "Announcements" and contains a link: "Getting Started Using WebCT 4.1" with the text "Click here to open the Getting Started Manual for Instructors (PDF FORMAT)". Below that is another yellow header "Institutional Bookmarks" with the text "Instructors: Find ready-made content for your WebCT course". At the bottom of the browser window, there are system tray icons for "HiSpeed" (602%), "Pop-up Filter", and a mouse cursor.

Course Home Page

The home page for the selected course will appear with a side menu bar listing several options. Simply click on the option that you wish to explore from the Course Menu. You also can click on the icon (see calendar icon below).

Homepage takes you back to your WebCT course listings. The icons/menu options may include lecture notes, hyperlinks, additional websites, etc.

The screenshot shows a Microsoft Internet Explorer browser window displaying the WebCT course homepage for PS292: Research Methods II. The browser's address bar shows the URL: http://weblearn.wlu.ca/SCRIPT/PS292_bgebotys/scripts/serve_home. The page features a purple header with the WebCT logo and the course title "PS292: Research Methods II". On the right side of the header, there are links for "myWebCT", "Check Browser", "Log Out", "Help", "Resume Course", and "Course Map".

A vertical purple sidebar on the left contains the "Course Menu" with the following options: Homepage, Schedule, Instructor, Bulletin Board, Course Mail, Calendar, My Grades, Quiz Area, Course Notes, and Textbook Site. The "Homepage" option is currently selected.

The main content area of the page is white and features a large, bold heading "Welcome to PS292" centered at the top. Below the heading is a 3D yellow figure of a person running. Underneath the figure are seven icons arranged in two rows: "link", "bulletins", "mail", "my grades", "quiz", "calendar", and "link".

At the bottom of the page, the text reads: "Course Created by Dr. Robert Gebotys Psychology Department" and "Copyright: 2004, Wilfrid Laurier University". The browser's status bar at the very bottom shows "Internet".

Course Notes

Clicking on Course Notes Link (the first icon which will say course notes if you hold your mouse over it) allows you to access information that is important in the course (i.e. notes, examples, links, etc.) There are many links to assignments, homework, SPSS examples, and so on. You will need Adobe Acrobat Reader software to read the notes. Go to the course notes link/icon to view/print/save your course notes.

The screenshot shows a Microsoft Internet Explorer browser window with the following elements:

- Browser Title Bar:** SK701: Multivariate Analysis for Social Work - WebCT 4.1.1 - Microsoft Internet Explorer
- Address Bar:** http://weblearn.wlu.ca/SCRIPT/SK701/scripts/serve_home
- WebCT Header:** SK701: Multivariate Analysis for Social Work. Navigation links: myWebCT, Check Browser, Log Out, Help, Resume Course, Course Map.
- Control Panel:** View, Designer Options
- Course Menu (Left Sidebar):**
 - Homepage
 - e-Learning Hub
 - calender
 - bulletin board
 - Quizzes
 - my grades
 - e-mail
 - Search
 - Course Notes
- Breadcrumb Trail:** Homepage > Course Notes
- Page Title:** SK 700/701 Introduction to Statistics/Multivariate Analysis Robert Gebotys
- Section Header:** INTRODUCTION
- Main Content:**

Listed below are all the notes and information that will be covered in this course. You will need [Acrobat Reader 4.0](#) software to view and print the notes below. Try the link to the virtual statistics lab to help you understand the material. Once you have installed the reader click on the Introduction to Course Assignments link. Click here for a short guide on how to use the [Adobe Reader](#) and [WebCT](#)

 - [Introduction to Course/Assignments](#)
 - [Math Review](#)
 - [Answers to Math Review](#)
 - [Introduction to SPSS Computer Package - SPSS Manual](#)
- Footer:** LINK TO RICE STATISTICS VIRTUAL LAB
- System Tray:** HiSpeed 466%, Pop-up Filter

Bulletin Board

The Bulletin Board option presents the page shown below. It is a forum for information pertaining to the course. You can read discussions and post messages. Remember that the bulletin board is accessible to everyone enrolled in the course. Messages are saved and organized according to “threads” (i.e. replies to an initial inquiry will be listed below that inquiry).

Address http://weblearn.wlu.ca/SCRIPT/SK701/scripts/serve_home

WebCT SK701: Multivariate Analysis for Social Work myWebCT Check Browser Log Out Help
Resume Course Course Map

Control Panel View Designer Options

Homepage > **bulletin board**

Discussions

[Compose message](#) Search [Topic settings](#)

Click on a topic name to see its messages.

Topic	Unread	Total	Status
Main	2	11	public, unlocked
Notes	0	0	public, unlocked
All	2	11	---

HiSpeed 705% Pop-up Filter

Course Mail

The Course Mail option provides an e-mail system **for those registered in your course**. It is similar to the Bulletin Board in that you may compose, read, and send messages but it allows you to do so on an individual basis. This is an excellent way to contact both your professor and any teaching assistants involved in the course.

To read your Course Mail, simply click on the Inbox option in the Course Menu and open any unread messages.

The screenshot shows a Microsoft Internet Explorer browser window displaying the Course Mail interface. The browser title is "SK701: Multivariate Analysis for Social Work - WebCT 4.1.1 - Microsoft Internet Explorer". The address bar shows the URL: http://weblearn.wlu.ca/SCRIPT/SK701/scripts/serve_home. The page header includes the WebCT logo and the course title "SK701: Multivariate Analysis for Social Work".

The main content area is titled "Mail" and includes a "Compose message" button, a "Search" button, and a "Message settings" button. Below these buttons, a message states: "You have no new messages in your Inbox." A table displays the status of mail folders:

Folder	Unread	Total
<input type="radio"/> Inbox	0	0
<input type="radio"/> Outbox	0	0
<input type="radio"/> Draft	0	0
All	0	0

To the right of the table is an "Actions" panel with the following options:

- Options: Folders**
 - Create folder
 - Rename folder: Go
 - Delete folder
- Options: Messages**
 - Delete all mail messages from the selected folder.
 - Delete messages
 - Delete all mail messages from all of my folders.
 - Delete all messages

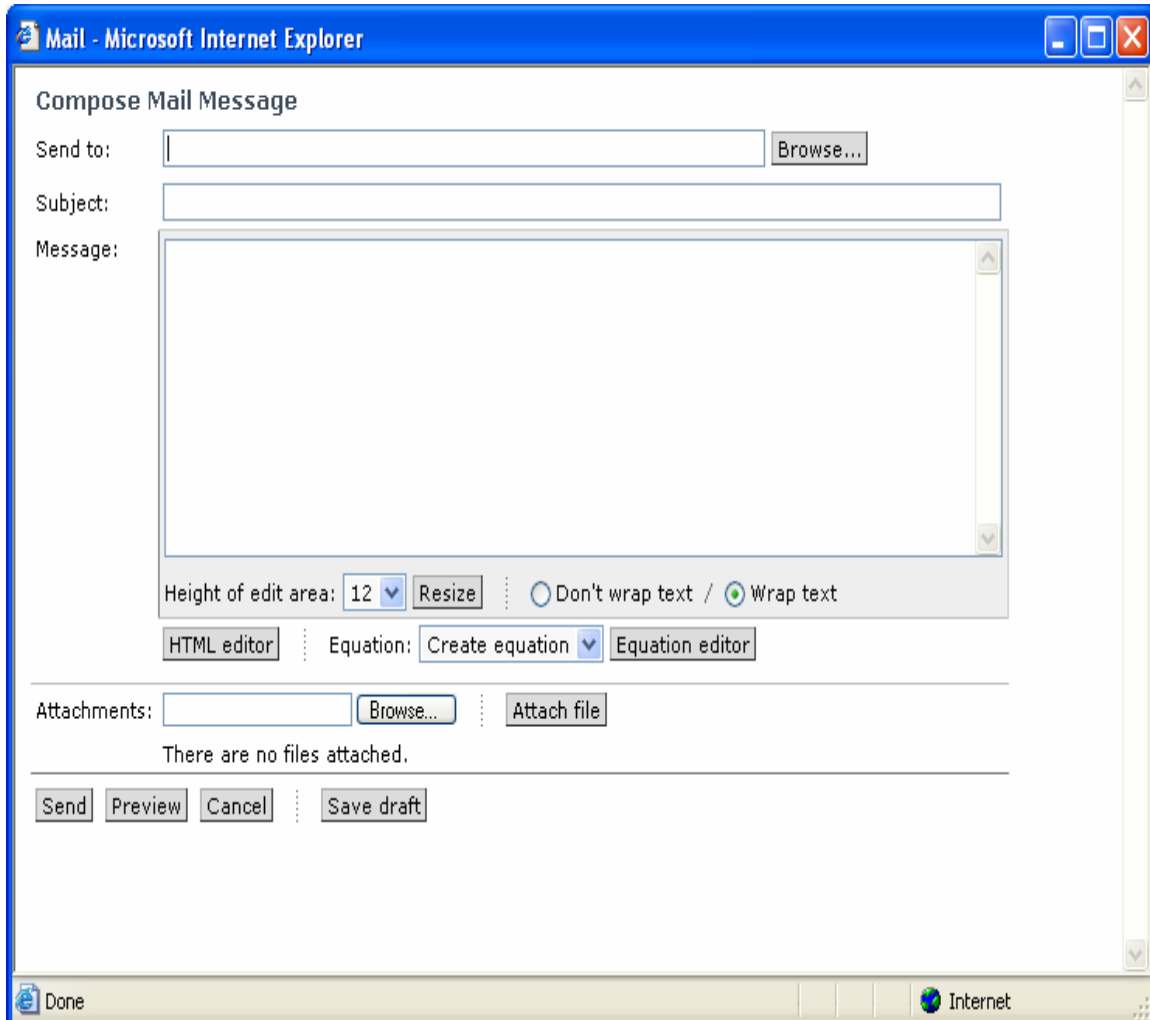
The browser's taskbar at the bottom shows a HiSpeed internet connection at 705% and a Pop-up Filter.

Sending a Message

To send a message, click on Compose Message and a screen similar to the one below will appear.

Clicking on the Browse button beside the “Send to” box provides a listing of e-mail addresses for the course.

Attachments can be sent by clicking on the Browse button beside at the bottom of the screen beside “Attachments” and opening the file you wish to attach. Then click “Attach file” before sending the message.



Calendar

A calendar is also provided in the Course Menu list of options. It can be used to organize your deadlines and keep track of course assignments. Any entries that you make on the calendar can only be seen on your account (seen only by you).

PS292: Research Methods II - WebCT 4.1.3 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://weblearn.wlu.ca/SCRIPT/PS292_bgebotys/scripts/serve_home Go Links »

WebCT PS292: Research Methods II myWebCT Check Browser Log Out Help
Resume Course Course Map

▼ **Course Menu** Homepage > Bulletin Board > E-Mail > **Calendar**

Homepage
Schedule
Instructor
Bulletin Board
Course Mail
Calendar
My Grades
Quiz Area
Course Notes
Textbook Site

November 2004 Previous month Next month

Date: November 2004 Go Add entry Compile entries

To view, add to, or edit the daily schedule, click a hyperlinked date below.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
View Week		1	2	3	4	5	6
View Week	7	8	9	10	11	12	13
View Week	14	15	16	17	18	19	20
View Week	21	22	23	24	25 - Today	26	27
View Week	28	29	30				

Note: All private entries are italicized.

Internet

My Grades

The My Grades option displays your student information (i.e. name, student id, etc.) and your grades in the course. It lists marks for each assignment or quiz. By clicking on a particular quiz, you are able to see class statistics for that quiz.

The screenshot shows a web browser window titled "PS292: Research Methods II - WebCT 4.1.3 - Microsoft Internet Explorer". The address bar shows the URL: http://weblearn.wlu.ca/SCRIPT/PS292_bgebotys/scripts/serve_home. The page header includes the WebCT logo and the course title "PS292: Research Methods II". A navigation menu on the left lists options like "Homepage", "Schedule", "Instructor", "Bulletin Board", "Course Mail", "Calendar", "My Grades", "Quiz Area", "Course Notes", and "Textbook Site". The main content area is titled "My Grades" and displays a table for the student account "student_bgebotys".

Student Account (student_bgebotys)		
Student No	---	
Test Quiz (Out of 50.00)	---	
midterm (Out of 20.00)	---	
Practice Quiz (Out of 29.00)	15.00	View statistics
Quiz Two (Out of 12.00)	---	View statistics
Quiz Three (Out of 18.00)	---	View statistics
Quiz Four (Out of 8.00)	---	View statistics
Quiz Five (Out of 10.00)	---	View statistics
chapter one (Out of 17.00)	---	
chapter two (Out of 18.00)	---	
Chapter 6 (Out of 23.00)	---	
chapter3 and 4 quiz (Out of 21.00)	---	
Quiz One (Out of 12.00)	---	View statistics
chapter 5 (Out of 15.00)	---	
Chapter 7 (Out of 22.00)	---	
chapters 8 and 9 quiz (Out of 8.00)	---	
chapter 10 the line (Out of 10.00)	---	
chapter 12- last quiz (Out of 9.00)	---	
Fifth Chapter (Out of 14.00)	---	
sixth chapter (Out of 8.00)	---	
seventh chapter (Out of 23.00)	---	
First Chapter (Out of 24.00)	---	
Second Chapter (Out of 39.00)	---	
Third & Fourth Chapters (Out of 32.00)	---	

Quiz Area

The Quiz Area in WebCT is used to provide on-line quizzes or assignments. When you click the Quiz option or icon, you will see a listing of the quizzes for your course with their status (See below). The name of the quiz is followed by the dates and times that it is available, how long you have to complete a quiz once it is started, the total mark allotment for that quiz, and the number of attempts available.

The screenshot shows the WebCT interface for course SK701: Multivariate Analysis for Social Work. The browser window title is "SK701: Multivariate Analysis for Social Work - WebCT 4.1.1 - Microsoft Internet Explorer". The address bar shows the URL: http://weblearn.wlu.ca/SCRIPT/SK701/scripts/serve_home. The page header includes the WebCT logo, the course name, and navigation links: myWebCT, Check Browser, Log Out, Help, Resume Course, and Course Map. The main navigation bar has tabs for Control Panel, View, and Designer Options. The left sidebar contains a Course Menu with links to Homepage, e-Learning Hub, calendar, bulletin board, Quizzes, my grades, e-mail, Search, and Course Notes. The main content area is titled "Quizzes and Surveys" and shows "0 Available" and "0 Due soon". A display dropdown menu is set to "All quizzes and surveys" with a "Go" button. The date and time are "December 3, 2003 11:45pm". Three quizzes are listed:

- power analysis**
Availability: March 24, 2003 11:00pm - April 5, 2003 11:00pm
Duration: 30 minutes | Grade: --- / 12
Attempts: 0 completed, 2 remaining [View scores](#)
- big social work data set**
Availability: March 23, 2003 10:35am - April 1, 2003 11:00pm
Duration: 60 minutes | Grade: --- / 13
Attempts: 0 completed, 2 remaining [View scores](#)
- logistic models**
Availability: March 22, 2002 9:00am - March 31, 2002 11:00pm
Duration: 60 minutes | Grade: --- / 13
Attempts: 0 completed, 2 remaining [View scores](#)

The system tray at the bottom right shows a HiSpeed network connection at 273% and a Pop-up Filter icon.

Writing a Quiz

When a quiz is available, the title of the quiz will be highlighted in purple. Simply clicking on the title will allow you to view the quiz. You will be presented with general instructions, read them and then click “Begin Quiz”. Once you have begun a quiz, the computer begins timing. Time yourself with a watch as well. After you choose an answer for a question on the quiz, you must click the **Save Answer** button to enter it. **Click Finish to submit the quiz and stop timing.**

WebCT Quiz - Microsoft Internet Explorer

Time allowed: 30 minutes
Number of questions: 12

Finish Help

Question 1 (1 point)
Please complete the necessary SPSS analysis to respond to the following questions.

Looking at the output for the independent t-test, what level of power was achieved with $n=32$ for both groups?

a. 68.1%

b. 70.9%

c. cannot determine this because we had to unlink the standard deviations

d. there was no power because our sample size was too small

Save answer

Question 2 (1 point)
Looking at your outputs, what do you notice happens to your level of power as the sample size increases?

a. it decreases

b. nothing happens

c. it increases

d. power has nothing to do with sample size

Save answer

Time Remaining: 29 : 14 (min:sec)

Question Status

- Unanswered
- Answered
- Answer not saved

1	2	3	4	5
6	7	8	9	10
11	12			

Ques
HiSpeed 394% Pop-up Filter
mple size would you need in order to reach

Viewing Individual Results of a Quiz

To view the results of your quiz once it has been graded, go to the Quiz area and choose the “View scores for quizzes” option. The scores screen will appear. Under Number, click the hyperlink of the quiz attempt you wish to view. A results screen will appear. How much information and feedback is provided is determined by your instructor. The feedback provided by viewing your quiz results is an important part of the course design and your learning experience.

The screenshot shows a Microsoft Internet Explorer browser window displaying the WebCT interface for 'PS292: Research Methods II'. The address bar shows the URL: http://weblearn.wlu.ca/SCRIPT/PS292_bgebotys/scripts/serve_home. The page title is 'PS292: Research Methods II'. The navigation menu includes 'myWebCT', 'Check Browser', 'Log Out', 'Help', 'Resume Course', and 'Course Map'. The breadcrumb trail is: Homepage > ... > Practice Quiz > Scores > View Results > Quiz Submitted > Scores.

The main content area is titled 'Scores' and includes the following text: 'To view and grade a quiz attempt, click on the linked number in the Number column. To view a log of your accesses for a quiz attempt, click on the linked time in the Quiz Time column.'

Title	Score	Max. Score	Attempts			
			Number	Score	Time	Status
Practice Quiz	11.0	29	1	15	07:35	Graded
			2	11	01:44	Graded

The bottom of the browser window shows a taskbar with the text 'View scores for quizzes' and the Internet Explorer logo.

Printing a Quiz

If you wish to print a quiz in order to preview the questions before completing it on-line, you will use one of your attempts. **You may only have one attempt, depending on the settings of your quiz, so printing the quiz may not be a good choice.** If you decide to print a quiz, click on the Quiz Area option. Click the title of the quiz you wish to print and click Begin quiz to view it. Click anywhere on the quiz. Under file, choose the Print Frame option to print the quiz. Be sure to click Finish when you are done printing or the computer will continue to time your attempt. Students who have word can choose to select all of the quiz (highlight all of it) ,click copy and then paste the quiz into a Word or doc file.

Help on WebCT

If you have any other questions about WebCT, use the Help option available in each section. Explicit instructions are provided from an index of options.